

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: TOYOTA BICUTAN PARANAQUE Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City TIN: 225-814-535-000 Account No.: 1786-0902-33 Bank: LBP - Pasong Tamo Telephone: ((02) 8777-9500)	P.O. # 021-06-080 Date: June 28, 2021 Mode of Procurement: Small Value Procurement 53.9
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in 30 days upon receipt of PO
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to bank

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Preventive Maintenance Service: Perform 20,000km Check-up of OSG Service Vehicle Toyota Commuter Hi-Ace with conduction sticker no. A3T611 assigned to Administrative Division Labor 20,000 km Check-Up Change Engine Oil/Oil Filter Replace Air Filter Check Drive Belt Top-up All Fluids Clean & Adjust Brakes Check All Tires Check & Adjust Belts TBB Toyota Car Care <div style="text-align: right;">Labor Cost:</div>			Php 2,385.00
		Parts Toyota Engine Oil (Fully) Oil Filter Gasket Air Filter Toyota Genuine DSL Engine Flush E.Room Cleaner Toyota E.Room Coat Toyota <div style="text-align: right;">Parts Cost:</div>			Php 4,706.24 487.05 34.38 1,221.21 695.98 280.36 290.40 7,715.62
		Sublet TMP-POL-INC MISC (lubricant and brake cleaner) Midtronics (Checking of Battery) Express Sanitation Misc 2 <div style="text-align: right;">Sublet cost:</div>			Php 170.00 631.86 175.00 102.68 1,079.54
		Materials/Misc Toyota Genuine Bactaklenz X-1R Engine Treatment Decarbonizing DSL System Cleaner <div style="text-align: right;">Misc Cost:</div>			834.82 982.15 3,437.50 5,254.47
		Total Labor:			2,805.00
		Sublet:			1,079.54
		Misc:			5,254.47

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
					7,715.62
					16,854.63
					952.99
					1,908.19
					17,809.83
Total Amount in Words: Seventeen Thousand Eight Hundred Nine Pesos & 83/100 Only					17,809.83

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

RODRIGO L. OJENAL
SAO, Administrative Division

EDITHA R. BUENDIA
OIC-Director IV, HRMAS

Conforme:


Suzette Carina

(Signature over printed name)

(Date)

Funds Available:

ALOBS: 02-101107-2021-06-492

Amount: ₱ 17,809.83


ARIEL J. UBIÑA
Chief Accountant